

Skyhaven Airport Advisory Council (SAAC)

Meeting Minutes – Meeting #78

October 14, 2016

Present:

Peter Bruckner, Chair SAAC
Bill Richard, SAAC
Sen. Sam Cataldo, SAAC
Roy Hickok, EAA
Drew Gillett EAA
Mark Hourihane, SAAC
Dan Borufoldi, SAAC
Michael Bobinsky, SAAC
Gerry Hanscome, EAA
Allen Goodwae, EAA
Norm Charron, EAA
Dick Mayrand, EAA
Getty Peterson, EAA
Ian Jackson
John Ricciotti
Kenn Ortmann, SAAC
Ken Weyler, SAAC
Jim Rogers, SAAC
Frank Torr, PDA
Mark Gardner, PDA Legal
Sandra McDonough, PDA Community Liaison/ Operations Specialist
Andrew Pomeroy, PDA Airport Operations Manager

Next meeting:

December 2016

I. Standard Topics

- a) Peter Bruckner, SAAC Chair called the meeting to order at 1905 local time.**
- b) The meeting minutes for July's meeting were accepted with one correction.**
- c) GP Aviation Report:** GP Aviation will be closing as Glenn is moving to Maine and taking a new position as a Maine Guide.
- d) Finance Report:**
Andrew Pomeroy, Airport Operations Manager reported on the financials for the 1st quarter but not complete.
 - I. Airport Revenue is a little behind this year with hangar revenues below the budget numbers. This is mostly due to hangars not being filled to use for those aircraft displaced from Hangar 1 and several long term Skyhaven tenants have sold their aircraft. There are currently 4 hangars available and we have gone through the waiting list and Andrew will be putting out and add for hangar space.

- II. Operating loss off 341,000 and cumulative loss at Skyhaven of 1.4 million since 2008. Ian Jackson mentioned he read an article stating Pease is losing money and that Skyhaven was losing 3 million a year. Ian suggest Andrew respond to the article stating Skyhaven is losing money but not three million a year. He did not know where he read the article but he would look for it and send it to Andrew. Andrew will also look for the article.
- III. Fuel sales are down slightly from the same time last year. Page 3

e) Subcommittee Reports: Wings and Wheels

- I. Kenn Ortmann reported that the Wings and Wheels status at this point. There is a lot of interest to sponsor the event but the committee is searching for organizations that are able to handle this size event along with a large number of volunteers. There is an RFP being drawn up and will be distributed to all the organizations that fit the criteria. Consideration will also be giving to an organization with the availability to hold the event at the same time event as last year, even if this upcoming year might be held in the fall due to the construction project going on during the summer. There is a chance that Wings and Wheels may not happen at all next year due to the construction project going on at DAW at that time. The Rochester Police Department is very committed to this event and are willing to have the Police Benevolent Association host it but it noted that the event could really only take place at an airport if it were to remain a Wings and Wheels event.
- II. Peter took this time to thank Kenn for all of the changes that have occurred during Ken's time on the board. Ken has worked with the wet lands so the airport could expand and many other things that have made the airport what it is today. Thanks for you years of tireless service. Andrew presented Kenn a framed photograph with an inscription that reads Kenn Ortmann, Vice Chair, Skyhaven Airport Advisory Council from 2002 -2016. Kenn explains one of the reasons he is moving up to Bethel Maine is because of the nice airport it has. Although the airport has the same runway orientation of 15/33 there are a lot of differences. There isn't an FBO in Bethel to buy fuel from. "It makes me appreciate the availability of fuel at DAW so I will be stopping by continually. I also appreciate the lighting system here. We have always had good lighting but with the work of the SAAC and Pease putting in the ODELS it made it great. Keep up the good work and remember the small things is what makes this airport stand out."

II. Old business

a) Nominations for New Vice Chairman

- I. Peter nominates Ken Weyler for the Vice Chair position. Mike Bobinsky seconds the motion. Passes unanimously. Ken Weyler is the Vice Chairman.

b) Traffic report

- I. Andrew reported on the traffic recording reports an estimated 6365 operations for the year. June had almost 800 due to another successful Wings and Wheels event. August showed an estimated 732 operations, September was 506 operations and October to date estimates 265 operations.
- II. The last page of the report estimates the hour of the day the operations took place. It indicates 10 AM to be the most popular time for flying at Skyhaven. A question was asked if these numbers were taken by the GARD reporting system and if the estimates are accurate? Andrew responded with how the estimates are obtained and how the software calculates the operations based on radio transmissions by aircraft. It's not a perfect number but it is a pretty good estimate and reasonably accurate.

c) Taxilane and Drainage Rehab Project Update

- I. John Gorham (Jacobs Engineering) discusses the project in general. The bid was put out last year and AJ Coleman was awarded the contract. The drains were collapsing and the pavements deteriorating and we would like to get this done as soon as possible. Because of the grading and the lack of gutters on the roof there has been water build up around the hangar doors and issues with freezing water.
- II. Right now we have received FAA funding for it and now it is going through the GNC process at the State. John uses a slide to discuss the separate phases of the project.
- III. Phase 1 will take 57 days. Hangar 3 will still be operative until the construction company needs it to close down for the remaining portion of phase 1.
- IV. Phase 2 is everything to the south (pointing out the area on the slide).
- V. In summary: Hangar 2 folks won't have hangar access for 57 days during phase 1 and an additional 5 days during phase 2. Hangar 3 folks will be unable to use their hangar 9 days during phase 1 and an additional 5 days during phase 2. Everyone else will be without access for 50 days.
- VI. Peter mentions that there will be 4 new tie downs available with a power hook-up. John looks through his documents and corrects the count to 5 tie downs with power.
- VII. During the construction the infrastructure for a future aircraft wash rack will be installed.
- VIII. John Gorham mention he would make some changes to the master plan on display at Skyhaven.
- IX. Andrew discusses that gate 3 can be use except during phase 2. During phase 2 you will be able to walk to your plane or if it's necessary a gate by the fuel area will have a padlock on it and you would have to close it manually.
- X. It was mentioned that this project should have started with the construction of hangars. Andrew mentions it would be a completely different project. I private company would have to come in and build hangars.
- XI. Andrew reiterates that the PDA will be crediting tenants per day while they are unable to use their hangar and available tie downs will be

provided at no charge to those who choose to use them. Tenants have been sent three memos to date updating them on the construction project to give adequate notice of what to expect. The airport will continue to update the users as we get closer to construction.

III. New Business:

a) New Members

Peter introduces two new SAAC members.

1. Mike Bobinsky of Somersworth. Mike is the Director of Public Works and has experience with running an FBO.
2. Mark Hourihane of Rochester. Mark has been appointed by the manager of Rochester to represent the economic interests for the city of Rochester.

b) SAAC member stepping down

1. Senator Sam Cataido will be stepping down in December because he will no longer be a senator. Peter said it will be a few months if not years before the new SAAC member is appointed. He asked if he could stay on. Sam agreed to stay as long as he could. Sam also noted that the first plane ever to fly into New Hampshire flew into Skyhaven.

- c) Peter reiterated we may still have Wings and Wheels in the fall. We are actively pursuing a sponsor and we are informing the venters if we do not have the event and also letting them know the legitimate reason.

Meeting was adjourned at 8:20 PM Local time

Respectfully submitted, Sandra McDonough, for Chair Peter Bruckner.