

Skyhaven Airport Advisory Council (SAAC)

Meeting Minutes – Meeting #82

September 11, 2017

Present:

Peter Bruckner, Chair SAAC, City of Rochester
John A. Mullen Jr. NH House of Representatives
Mark Hourihane, SAAC, City of Rochester
Ken Weyler, SAAC, Governor's appointee
Michael Bobinsky, SAAC Representing the city manager of Somersworth
Jim Rogers, SAAC, City of Dover
Sandy McDonough, Airport Operations Specialist PSM
John Pelletier, Jacobs (Engineer)
Bill Richard, SAAC
Roger Berube
Frank Torr, PDA
Richard Jackson, SAAC
Jim Gray, Senator of District Six (6)

Next meeting:

unknown

I. Standard Topics

- a) Meeting Called to Order
- b) Acceptance of the Minutes of the May, 2017 Meeting

Finance Report-Sandy McDonough

- a) There are 2 hangars still available.
- b) Nothing has been rented since the last meeting.
- c) Significantly down in fuel sales this year.
- d) The new RFP talks about fuel sales over the last couple of years

Webpage: Nothing new on webpage.

Subcommittee Reports

Wings and Wheels Report: Michael Bobinsky, Marketing Committee

- a) Wings and Wheels met the morning of 9/11/17.
- b) Michelle Mears was there representing the Rochester Rotary. Wings and Wheels event is June 2, 2018.
- c) Committee assignments being assembled. Working on dates for some of the key responsibilities of the various committees in terms of deadlines.
- d) Have lined up a couple of bands and are starting to line up vendors.
- e) Should have a static displays of aviation related equipment, helicopter rides, possibly biplane rides
- f) Hopefully (due to the RFP for an FBO) a possible flight school vendor will be present.
- g) Will deal closely with the City of Rochester with police and health inspector regarding food vendors and other details.

- h) Next will be mapping out the airport and where vendors will be placed.
- i) Committee will now meet monthly. Next meeting will be October 13th at 9:00 at City Hall Annex in Rochester. However when SAAC meetings are happening, Wings and Wheels meetings will be at the airport.

Old Business:

Airport Traffic Report:

- a) Numbers for this year to date is 5,300 movements compared to the same time last year was 7,500, significantly down from last year.

Taxilane & Drainage Rehab Project – John Pelletier (Jacobs)

- a) Substantial Completion of the project. They do have final painting scheduled for 9/18.
- b) They will be adding a second bollard to the power post on the ramp.
- c) Jacobs received feedback on the tie down being too large. The tie downs that were placed where Hanger One used to be are for aircraft with a wing span of approximately 50 feet. Typical Skyhaven aircraft have a wing span of between 32 and 38 feet. They are also separated, so there are fewer. At the very minimum additional rings need to be placed closer to the aircraft so that they would function.
- d) Jacobs is working with PDA and the State to come up with possible options for additional anchor points. Talking with the Bureau of Aeronautics to get more anchors funded.
- e) There are 5 aircraft locations, 2 wings each, 10 additional rings are needed, at a minimum.
- f) There is a concern about one of the aprons on Hanger 2-3 regarding water seeping below the doors. A notice has been sent to AJ Coleman to remedy the issue.
- g) Multiple spots around Hanger 2 and on the North side of Hanger 3 the asphalt is too high. Initial thought was to wait until after winter, but it seems like they may need to take care of it now.
- h) At the end of Hanger 2-1 PDA would like a solid taxiway double edged stripe in that area rather than paint the whole thing green. It will be easier to maintain if they have to touch up.
- i) An updated aerial photograph to be taken after the final stripping and grass has grown in.

New Business:

RFP for a new FBO: (Michael Bobinsky gives a briefing for Paul Brean)

- a) Castle Aviation has expressed some strong interest in responding to the RFP.
- b) Two pre-proposal meetings being held on September 18th and September 29th at 9:00 a.m..
- c) PDA provided the RFP to existing FBO's in Concord, Laconia, Keene and Sanford ME.
- d) PDA will keep everyone posted on other journals and websites where the RFP will be posted.
- e) Andrew Pomeroy is working hard to get the word out.

Public Comment: No public comment.

Non-Public Session (If Required)

Meeting was adjourned at 8:36 AM Local time

Respectfully submitted, Sandra McDonough, for Chair Peter Bruckner.