

## **Skyhaven Airport Advisory Council (SAAC)**

### Meeting Minutes – Meeting #88

March 12, 2018

*Present:*

Peter Bruckner, Chair SAAC, City of Rochester  
Bill Richard, SAAC  
Rep. Ken Weyler, State Rep& SAAC  
Andrew Pomeroy, PDA  
Jim Rogers, SAAC, City of Dover  
James Gray, NH Senate, SAAC  
Dan Barufaldi, City of Dover  
Rep. Chuck Grassie, City of Rochester

*Next meeting:*

TBD

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#### **I. Standard Topics**

- a) Meeting Called to Order.
- b) Acceptance of the Minutes of December 11<sup>th</sup> 2018 Meeting

#### **2. Vote in SAAC Officers**

- a) Chair – Peter Bruckner - Unanimous
- B) Vice Chair – Ken Weyler - Unanimous
- C) Secretary/Treasurer – Bill Richards - Unanimous

#### Finance Report- Andrew Pomeroy

- a) Hangar rentals and tiedowns – revenue is up over budgeted numbers and up over last year. Hangars are fully occupied and we have started a wait list again.
- b) Fuel sales are down this year compared to last by 1,482 Gallons possibly due to weather.
- c) PDA Labor hours and therefore expenses are down \$10,000 from last year.
- d) Page 5 is our fuel consumption analysis. We are down from sales last year by about 1,482 gallons compared to this time last year. FY runs from July 1 – June 30 so we are nearly ½ way through the FY19.
- e) New hangar tenant has moved into Hangar 5 bringing a Citation Jet. We may also have a flight school operator partnering with the new tenant of hangar 5 and both parties have interest in a 135 operation as well.

Webpage: Nothing new on webpage.

#### Subcommittee Reports

Wings and Wheels Report: Andrew Pomeroy

- a) Planning committee is meeting every other Friday. Currently gathering vendors and volunteers. Too many food trucks last year so at the request of the food vendors there will be fewer food trucks this year. The trucks will be grouped together in a central location to encourage people to travel through the exhibits.

**Old Business:**

Airport Traffic Report: Andrew ran several reports for the committee. Now that we have some years' worth of data to look at we can start to see patterns and trends. Our numbers seem to be fairly consistent from year to year.

- a. 2019 Total Yr to date: Est 1,323 Operations
  - b. January Est 519 Operations
  - c. February Est 487 Operations
  - d. March Est 194 To date
  - e. Total Ops 2018 Est 9,600 Operations
- b) Andrew described how the operations are calculated using radio transitions for those who were new to the system. An Operation is one take-off or one landing. A Touch and Go is therefore two operations
  - c) Weather seems to be main factor for the difference in traffic counts.
  - d) The taxilane and drainage rehab did not really factor the traffic counts for 2018 as they were consistent with other years.

Taxilane & Drainage Rehab Project – punch list, Andrew Pomeroy

- a) The PDA, NH DOT Aeronautics and Jacobs Engineering are looking at solutions to water infiltration in the Hangar 2 T-hangars. There is approximately \$190,000 left over in the Taxilane and Drainage project grant and we would like to use those funds to install trench drains around hangar row 2.

**New Business: Andrew Pomeroy**

Andrew discussed a new tenant possibly moving into Hangar 5. The tenant is a local business owner who has purchased a corporate jet and will house that Jet at Skyhaven Airport in Hangar 5. This new tenant will be a great addition to the airfield and may trigger additional growth. The Jet will need maintenance support and will demonstrate to other operators the capabilities here at Skyhaven Airport. The lease of the hangar will also be a good revenue source for the airfield and will lower the airports utility costs as the new tenant will assume those costs for their hangar.

The new tenant B&H Airpower Inc. is working with another individual who manages aircraft and would like to start a flight school at Skyhaven as well.

Public Comment: No public comment.

Non-Public Session (If Required)

**Meeting was adjourned at 10:10 AM Local time**

Respectfully submitted, Andrew Pomeroy, for Chair Peter Bruckner.