

Skyhaven Airport Advisory Council (SAAC)

Meeting Minutes – Meeting #86

December 11, 2018

Present:

Peter Bruckner, Chair SAAC, City of Rochester
Robin Comstock, SAAC City of Somersworth
Bill Richard, SAAC
Rep. Ken Weyler, State Rep & SAAC
Andrew Pomeroy, PDA
Jim Rogers, SAAC, City of Dover
James Gray, NH Senate, SAAC
Richard Jackson, SAAC
Dan Barufaldi, City of Dover
TBD

Next meeting:

TBD

I. Standard Topics

- a) Meeting Called to Order.
- b) Acceptance of the Minutes of the May, 2018 Meeting

Finance Report- Andrew Pomeroy

- a) The budget is for full hangar occupancy, currently there are Zero hangar vacancies leaving Skyhaven.
- b) Fuel sales are down this year compared to last by \$1,930 Gallons possibly due to weather.
- c) PDA Labor hours and therefore labor expense is down from last year.
- d) The PDA incurred a big expense from a lightning strike that knocked out 90% of the airfield lighting approximately 40 edge lights. This will be mostly covered by insurance.
- e) Page 5 is our fuel consumption analysis. We are down from sales last year by about 1,930 gallons compared to this time last year. FY runs from July 1 – June 30 so we are nearly ½ way through the FY19.

Webpage: Nothing new on webpage.

Subcommittee Reports

Wings and Wheels Report: Robin Comstock

- a) Next meeting scheduled for January 8th.

Old Business:

Airport Traffic Report: Andrew ran several reports for the committee. Now that we have some years' worth of data to look at we can start to see patterns and trends. Our numbers seem to be fairly consistent from year to year.

- a) CY 2014 = 5,915 Operations count started mid-February.
- b) CY 2015 = 7,872 estimated aircraft operations (EAO)
- c) CY 2016 = 7,946 EAO

- d) CY 2017 = 7,861 EAO
- e) 2018 Months:
 - a. January = 484 EAO
 - b. February = 571 EAO
 - c. March = 474 EAO
 - d. April = 344 EAO
 - e. May = 700 EAO
 - f. June = 804 EO
 - g. July = 1187
 - h. August = 940
 - i. September = 804
 - j. October = 874
 - k. November = 400
 - l. December (to date) = 219
- f) Busiest days of the week are Wednesday and Tuesday. There are three flight schools utilizing the field contributing to the traffic count. Southern Maine Aviation out of Sanford, CHI Inc. out of Portsmouth, and Seacoast Helicopters out of Portsmouth.
- g) Weather seems to be main factor for the difference in traffic counts.
- h) The taxilane and drainage rehab did not really factor the traffic counts.

Taxilane & Drainage Rehab Project – punch list, Andrew Pomeroy

- a) Did some shaving around hangar 2.
- b) There are still 4 hangars with water because that area of the ramp is flat. We will try a small ramp and a harder gasket rubber stopper on the hangar doors that should stop the water.
- c) Last week we had a team of surveyors in to check the slopes around hangar complex 2. We have a little money left over in the project and are looking into a solution for the water issue. This may require some additional construction.

New Business: Andrew Pomeroy

Andrew discussed a prospective new tenant possibly moving into Hangar 5. The tenant is a local business owner who is purchasing a corporate jet and would like to house that Jet at Skyhaven Airport in Hangar 5. This new tenant will be a great addition to the airfield and may trigger additional growth. The Jet will need maintenance support and will demonstrate to other operators the capabilities here at Skyhaven Airport. The lease of the hangar will also be a good revenue source for the airfield and will lower the airports utility costs as the new tenant will assume those costs for their hangar.

The Board discussed the possibilities and what a great benefit this new tenant could be to the airport. Robin Comstock stated that this is a great development and made a motion that the SAAC approve of the hangar lease and supports the decision to lease the hangar to the new tenant.

The board then had a discussion lead by Sen. Jim Grey about possible actions that can be taken by the PDA and SAAC to incentivize businesses and schools to come to Skyhaven. Sen. Grey said that we must show a prospective FBO that they can make money. The SAAC also discussed possible incentives for hangar development. Land lease breaks etc.

Public Comment: No public comment.

Non-Public Session (If Required)

Meeting was adjourned at 10:15 AM Local time

Respectfully submitted, Andrew Pomeroy, for Chair Peter Bruckner.