

## **Skyhaven Airport Advisory Council (SAAC)**

### Meeting Minutes – Meeting #89

*June 4, 2019*

*Present:*

Peter Bruckner, Chair SAAC, City of Rochester  
Bill Richard, SAAC  
Robin Comstock, SAAC  
Rep. Ken Weyler, State Rep& SAAC  
Andrew Pomeroy, PDA  
Jim Rogers, SAAC, City of Dover  
James Gray, NH Senate, SAAC  
Dan Barufaldi, City of Dover  
Rep. Chuck Grassie, City of Rochester  
Frank Torr, PDA BOD

*Next meeting:*

TBD

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#### **I. Standard Topics**

- a) Meeting Called to Order.
- b) Acceptance of the Minutes of March 2019, Meeting

#### Finance Report- Andrew Pomeroy

- a) Hangar rentals and tiedowns – revenue is up over budgeted numbers and up over last year. Hangars are fully occupied and we have started a wait list again. In addition Hangar 5 is occupied.
- b) Fuel sales are down this year compared to last by 1,300 Gallons possibly due to weather.
- c) PDA Labor hours and therefore expenses are down \$10,000 from last year.
- d) Page 5 is our fuel consumption analysis. We are down from sales last year by about 1,300 gallons compared to this time last year. FY runs from July 1 – June 30 so we are nearly through the FY19. This report does not yet reflect the month of May.
- e) New hangar tenant has moved into Hangar 5 bringing a Citation Jet and a Barron. We may also have a flight school operator partnering with the new tenant of hangar 5 and both parties have interest in a 135 operation as well. In addition to the rent paid on hangar 5 the new tenant has also assumed the utility bills and therefore taken those off our books.
- f) The Committee had a brief discussion on the possible construction of new hangars now that all the airport's available hangar space is full and we have a shot wait list. Andrew reported that it would make the most sense for a developer to build the hangars on the available land rather than the PDA building hangars and renting them. There was also discussion of a larger hangar like hangar 5 now that hangar 5 is occupied.

Webpage: Nothing new on webpage.

#### Subcommittee Reports

Wings and Wheels Report: Andrew Pomeroy

- a) Wings and Wheels event was successful. Count came in lower than we expected with 3,000 people counted by the automated pedestrian counter. We suspect attendance was higher. Young Eagles flew around 80 kids. The airport had 225 recorded aircraft operations in that one day.

**Old Business:**

Airport Traffic Report: Andrew ran several reports for the committee. Now that we have some years' worth of data to look at we can start to see patterns and trends. Our numbers seem to be fairly consistent from year to year.

- a. 2019 Total Yr. to date: Est 3,400 Operations
  - b. Mach Est 522 Operations
  - c. April Est 420 Operations
  - d. May Est 746 Operations
  - e. June Ext. 330 Operations to date
  - f. Total Ops 2018 Est 9,600 Operations
- b) Andrew described how the operations are calculated using radio transitions for those who were new to the system. An Operation is one take-off or one landing. A Touch and Go is therefore two operations
  - c) Weather seems to be main factor for the difference in traffic counts.
  - d) The taxilane and drainage rehab did not really factor the traffic counts for 2018 as they were consistent with other years.

Taxilane & Drainage Rehab Project – punch list, Andrew Pomeroy

- a) The PDA, NH DOT Aeronautics and Jacobs Engineering are looking at solutions to water infiltration in the Hangar 2 T-hangars. There is approximately \$190,000 left over in the Taxilane and Drainage project grant and we would like to use those funds to install trench drains around hangar row 2. Jacobs Engineering is currently designing a trench drain system to go around Hangar 2 complex. Hope is to install this system before winter. Tests were conducted and it was determined that the new drains could tie into the existing system which has plenty of capacity.

**New Business: Andrew Pomeroy**

Andrew discussed a new tenant that has moved into Hangar 5. The tenant is a local business owner who has purchased a corporate jet is now housing that Jet at Skyhaven Airport in Hangar 5. This new tenant is a great addition to the airfield and may trigger additional growth. The Jet will need maintenance support and will demonstrate to other operators the capabilities here at Skyhaven Airport. The lease of the hangar will also be a good revenue source for the airfield and will lower the airports utility costs as the new tenant will assume those costs for their hangar. The new tenant has already made significant investment in the hangar and has redone the paving and drainage in front of Hangar 5, repaving the drive to Gate 5 while he was at it.

Public Comment: No public comment.

Non-Public Session (If Required)

Next meeting: August 5, 2019 9am and November 12, 2019 9am.

Meeting was adjourned at 10:00 AM Local time

Respectfully submitted, Andrew Pomeroy, for Chair Peter Bruckner.

