

Skyhaven Airport Advisory Council (SAAC)

Meeting Minutes – Meeting #90

August 5, 2019

Present:

Peter Bruckner, Chair SAAC, City of Rochester
Mike Scala, City of Rochester
Robin Comstock, SAAC
Rep. Ken Weyler, State Rep& SAAC
Andrew Pomeroy, PDA
Jim Rogers, SAAC, City of Dover
James Gray, NH Senate, SAAC

Next meeting:

TBD

I. Standard Topics

- a) Meeting Called to Order.
- b) Introduced Mike Scala of the City of Rochester to the Committee.
- c) Acceptance of the Minutes of June 4, Meeting

Finance Report- Andrew Pomeroy

- a) Report shows the close out of the PDA FY 2019.
- b) Hangar rentals and tiedowns – revenue is up over budgeted numbers and up over last year. FY19 Started with three T hangar vacancies and Hangar 5 was also vacant. Hangars are now fully occupied and we have started a wait list again. In addition Hangar 5 is occupied and paying rent. FY19 Hangar Rental is up \$5,000 over budgeted and \$15,000 over previous years.
- c) Fuel sales are down this year compared to last by 1,900 Gallons possibly due to weather. Fuel sales were \$1,000 higher than budgeted but \$4,000 less than FY2018
- d) PDA Labor hours and therefore expenses are down \$10,000 from last year.
- e) Page 5 is our fuel consumption analysis. We are down from sales last year by about 1,900 gallons compared to this time last year.
- f) New hangar tenant has moved into Hangar 5 bringing a Citation Jet and a Barron. In addition to the rent paid on hangar 5 the new tenant has also assumed the utility bills and therefore taken those off our books.
- g) FY2019 Net Cash Flow loss was \$83,000.00. Cumulative out of pocket for PDA since 2008 is \$1.6 Million.

Webpage: The PDA would like to do an update to the Skyhaven Web Page to modernize it and make it more user friendly. The hope it to be able to tie this page with the economic development pages for Rochester, Dover and Somersworth. We will be working with the SAAC Marketing Committee to develop this new page.

Subcommittee Reports

Marketing Subcommittee will be reconvening. Date TBD.

Old Business:

Airport Traffic Report: Andrew ran several reports for the committee. Now that we have some years' worth of data to look at we can start to see patterns and trends. Our numbers seem to be fairly consistent from year to year.

- a. 2019 Total Yr. to date: Est 5,231 Operations
 - b. March Est 522 Operations
 - c. April Est 420 Operations
 - d. May Est 746 Operations
 - e. June Est. 971 Operations
 - f. July Est. 983 Operations
 - g. Total Ops 2018 Est 9,600 Operations
- b) Andrew described how the operations are calculated using radio transitions for those who were new to the system. An Operation is one take-off or one landing. A Touch and Go is therefore two operations
 - c) Weather seems to be main factor for the difference in traffic counts.
 - d) The taxilane and drainage rehab did not really factor the traffic counts for 2018 as they were consistent with other years.
 - e) There was a group discussion of the status of a flight school starting at Skyhaven. We've had a few and interest from a couple of groups with no commitments as of yet. Robin Comstock inquired about Great Bay Community College setting something up and offered to reach out to them. There was a discussion of what a group like the College would be looking for and what their needs would be, ie. Hangar Space, Office Space, etc. They would also be looking for an established flight school with aircraft and instructors in place to partner with.

Taxilane & Drainage Rehab Project – punch list, Andrew Pomeroy

- a) The PDA, NH DOT Aeronautics and Jacobs Engineering are looking at solutions to water infiltration in the Hangar 2 T-hangars. There is approximately \$190,000 left over in the Taxilane and Drainage project grant and we would like to use those funds to install trench drains around hangar row 2. Jacobs Engineering is currently designing a trench drain system to go around Hangar 2 complex. It does not look at this point like construction will begin prior to this winter and may start in Spring/Summer 2020.

New Business:

Public Comment: No public comment.

Non-Public Session (If Required)

Next meeting: November 12, 2019 9am.

Meeting was adjourned at 10:00 AM Local time

Respectfully submitted, Andrew Pomeroy, for Chair Peter Bruckner.