

Skyhaven Airport Advisory Council (SAAC)

Meeting Minutes – Meeting #91

December 16, 2019

Present:

Peter Bruckner, Chair SAAC, City of Rochester
Mike Scala, City of Rochester
Bill Richard, SAAC
Richard Jackson, SAAC
Rep. Ken Weyler, State Rep & SAAC
Jim Rogers, SAAC, City of Dover
James Gray, NH Senate, SAAC
Chuck Grassie, SAAC
Andrew Pomeroy, PDA

Next meeting:

TBD

I. Standard Topics

- a) Meeting Called to Order.
- b) Introduce Chuck Grassie.
- c) Acceptance of the Minutes of November, Meeting

Finance Report- Andrew Pomeroy

- a) Report shows the first three months of FY2020.
- b) Hangar rentals and tie downs – revenue is up over budgeted numbers and up over last year. FY19 Started with three T hangar vacancies and Hangar 5 was also vacant. Hangars are now fully occupied and we have started a wait list again. In addition Hangar 5 is occupied and paying rent. FY19 Hangar Rental is up over previous year at this time.
- c) Fuel sales are up so far this year compared to last.
- d) PDA Labor hours and therefore expenses are down \$10,000 from last year.
- e) Page 5 – CIP, shows 2021 as the design project for the reconstruction of the main apron and tie down ramp. Skyhaven has been banking up our AIP entitlement funds to complete the design and reconstruction of the apron. This apron area is the last paved section of the airfield to rebuild. The PDA has rebuilt all the paved areas on the airfield.
- f) FY2019 Net Cash Flow loss was \$83,000.00. Cumulative out of pocket for PDA since 2008 is \$1.6 Million.
- g) First quarter of FY2020 shows cash flow out of pocket as \$4,000.00 so far with approximately \$1.7 Million out of pocket since PDA acquired Skyhaven Airport.

Webpage: The PDA would like to do an update to the Skyhaven Web Page to modernize it and make it more user friendly. The hope is to be able to tie this page with the economic development pages for Rochester, Dover and Somersworth. We will be working with the SAAC Marketing Committee to develop this new page.

Subcommittee Reports

Marketing Subcommittee met to discuss the new web page and what would be relevant information to include. There was also outreach to various food vendors to see if they would be interested in relocation to the airport. Aroma Joes was contacted, but they were not interested in relocating at this time.

Wings and Wheels planning meetings have commenced. Rochester Rotary will be organizing the event again this year. There was a discussion of C&R Helicopters taking the place of Seacoast Helicopters, and a call for more static display aircraft.

Old Business:

Airport Traffic Report: Andrew ran several reports for the committee. Now that we have some years' worth of data to look at we can start to see patterns and trends. Our numbers seem to be fairly consistent from year to year.

- a. 2019 Total Yr. to date: Est 8,632 Operations
 - b. Nov. as of 23rd Est 444 Operations
 - c. October Est 737 Operations
 - d. September Est 937 Operations
 - e. August Est. 924 Operations
 - f. Total Ops 2018 Est 9,600 Operations
- b) Andrew described how the operations are calculated using radio transitions for those who were new to the system. An Operation is one take-off or one landing. A Touch and Go is therefore two operations
 - c) Weather seems to be main factor for the difference in traffic counts.
 - d) There was a group discussion of the status of a flight school starting at Skyhaven. We've had a few and interest from a couple of groups with no commitments as of yet.

Taxilane & Drainage Rehab Project – punch list, Andrew Pomeroy

- a) The PDA, NH DOT Aeronautics and Jacobs Engineering are looking at solutions to water infiltration in the Hangar 2 T-hangars. There is approximately \$190,000 left over in the Taxilane and Drainage project grant and we would like to use those funds to install trench drains around hangar row 2. Jacobs Engineering is currently designing a trench drain system to go around Hangar 2 complex. We had wanted to accomplish the work prior to winter, but it looks like an early spring start is likely.

New Business:

- a) Richard Jackson discussed issues with the Maintenance of his driveway that crosses through the north end of the airport property. It runs through a wetland area and Mr. Jackson believes that when the airport extended the wetland across his right of way there was not adequate buffer to protect the drive from frost heaving. Mr. Jackson says that the problem is beyond their ability to maintain and would like the PDA to inquire to see if the FAA or State DOT has funding to fix the drive.
- b) The Committee requested that Andrew look into funding possibilities to address the issues Mr. Jackson is experiencing with his drive. Andrew agreed to look into it but cautioned that due to the related project being nearly 30 years ago and the drive being a private right of way, the FAA may not consider it.

Public Comment: No public comment.

Non-Public Session (If Required)

Next meeting: March 9, 2020 9am.

Meeting was adjourned at 10:10 AM Local time

Respectfully submitted, Andrew Pomeroy, for Chair Peter Bruckner.