

Skyhaven Airport Advisory Council (SAAC)
Meeting Minutes – Meeting #100

May 9, 2022

Present: Peter Bruckner, Chair SAAC, City of Rochester
Mike Scala, City of Rochester
Rep. Ken Weyler, State Rep & SAAC
Jim Rogers, SAAC, City of Dover
James Gray, NH Senate, SAAC
Robin Comstock, SAAC
Roger Berube, Somersworth, SAAC
Andrew Pomeroy, PDA

Next Meeting: TBD

1. Standard Topics

- a) Meeting called to Order at 9:10 am
- b) Acceptance of the Minutes was unanimous.
- c) Finance Report: Andrew Pomeroy
 - a) Report represents third quarter of FY2022.
 - b) The hangars are currently full with a 19 person waiting list.
 - c) Fuel Sales this past three months were slightly below the previous year, FY21 was an extremely good year for fuel sales at Skyhaven, and FY2022 numbers are more like an average year. Weather the past few months has not been very good for flying and this has impacted fuel sales.
 - d) The cost of fuel for resale has gone up considerably, we'd marked down our normal markup percentage to remain competitive.
 - e) Building maintenance expenses are up for both labor and materials as we are currently renovating the terminal building. Inflation has increased material costs and labor costs. PDA Maintenance has been addressing several issues with the building to modernize it, make it more efficient, marketable and to bring it up to current building codes and ADA Compliance.
 - f) Utility costs are up.
 - g) Andrew stated that the current trend is for fuel prices to increase and that we would soon need to refill the tanks at Skyhaven and it will result in an increase in the fuel price. The group discussed the recent increase in fuel price around the area and how we price fuel.
 - h) Since conception, PDA has invested approximately 1.79 million out of pocket in maintaining and operating Skyhaven. Peter stated that this is mostly depreciation expense.
 - i) Andrew shared the latest Skyhaven Depreciation Schedule and discussed that it includes all capital expense/assets over \$5,000.

2. Webpage:

- a) There was a group discussion about the website, its utility and the desire to have more frequent news articles. Andrew said that there was a new article and posts for the upcoming Wings and Wheels event.
- b) Andrew stated that the PDA has hired a graphic and web designer (Sara Van Wert) whose job it is to develop and update the PDA's web presence for all PDA Divisions to include Skyhaven. Sara will be attending the Wings and Wheels event.

3. T-Aviation: Not present. Tom is keeping busy, has lots of work and is interested in hiring on A&P Mechanics.

4. Subcommittee Reports:

- a. Wings & Wheels committee has been meeting regularly. The event will be June 4, 2022.

5. Old Business:

- a. Airport Traffic Report: Andrew presented the traffic reports since the last meeting. CY 2021 did top out over 12,000 operations with 12,035 estimated operations. This is lower than the 13,009 estimated operations in 2020, but still higher than all previous recorded years. 2020 being a record breaking year for Skyhaven with good flying weather and low fuel prices. 2021 had less favorable weather and higher gas prices. An average year for the airport prior to 2020 was in the 6,000 – 7,000 operations per year range. CY 2022 To date there have been 3,272 operations, So traffic remains strong. There were 641 operations in January, and 504 operations in February, 811 operations in March, and 876 Operations in April. May kicked off to a strong start with 135 operations in the first three days of the month.

6. New Business:

- a) **Terminal Apron Rehab Design Project:** Andrew opened the discussion with a brief history of the planning project to date. The funding for the design project is currently on hold as the NH DOT and FAA discuss funding eligibility of various portions of the project. Specifically all aspects with regard to the fuel farm and fuel pedestal, to include potential relocation, and the protective concrete base around the fuel island, all areas that NH DOT had previously said were eligible under NH Block Grant but FAA is saying are not eligible. Those areas that are not eligible will have to be funded by the PDA.
- b) **Upcoming Vacancies,** Robin Comstock reported that she will be retiring as of December 31, 2022. She believes they have a replacement for her in mind. The full time Somersworth Planner will likely fill her spot on the Committee.
- c) Andrew discussed the FAA's 5G NOTAM and how it could potentially impact Skyhaven Operations. Concern is with 5G Cell Tower potential interference with aircraft equipped with radar altimeters.

7. Public Comment: None

8. Other New Business: None

Non Public Session (If Required)

Next Meeting: TBD

Meeting was adjourned at 10:15

Respectfully submitted, Andrew Pomeroy